



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SWA. LAXMIBAI ARTS, SCIENCE AND COMMERCE WOMEN'S COLLEGE ALLAPALLI

**SAI MANDIR ROAD, GOND MOHALLA, WARD NO. 5 ALLAPALLI, TAH.
AHERI, DIST. GADCHIROLI**

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Swa. Shri Mallaji Atram Bahuddeshiya sanstha, Allapalli Dist. Gadchiroli established Swa. Laxmibai arts, science and Commerce women's college, Allapalli Dist. Gadchiroli since 15th June 2012 when there was not a single institution of science and arts faculty available for women's in the vicinity. Institute is affiliated to Gondwana University, Gadchiroli and is located in the tribal and socio-economically deprived region of the Gadchiroli district in Maharashtra. Most of the students come from nearby tribal villages and from socially, economically and academically backward background. Our visionary Honorable Mr. Deepak Mallaji Atram, Ex-Member of Legislative Assembly and President of Late Shri Mallaji Atram Bahuddeshiya sanstha, Allapalli established institute at this tribal and rural region to create awareness among the women students to meet the need of overall development through education. This proved to be a landmark in the development of women's education of this region.

The institution offered two UG courses, Art and Science. The Science faculty is non granted section in English medium and Arts faculty is non granted section in Marathi medium. The main objective of the institution is to achieve and maintain excellence in student performance with respect to grades, discipline, extra-curricular activities and social work.

The institution's NSS and Cultural departments plays important role in the social awareness. The curriculum is based on enhancing and empowering the knowledge base, recent trends in scientific and cognitive fields. To inculcate the moral and patriotic values among the students,

The institution has well-constructed building, huge playground, library is enriched with more than 2500 books including reference books, text books etc. and 03 daily newspapers in different languages for students to promotes their general knowledge to face competitive examinations. The institution has a team of highly qualified young and enthusiastic faculty staff. In the session 2022-23 is with 237 students strength, Officiating Principal, 2 Permanent Teachers, 11 CHB approved teachers and 13 non-teaching staff. The administrative office of the institution is well computerized. IQAC of institution was established in the year 2021 and has been functioning for quality sustenance and enhancement.

Vision

The institution is situated in the tribal and socio-economically, educationally backward region of the Gadchiroli district in Maharashtra state. The region is graced by a dense forest region of Chaprala Wildlife Sanctuary and Bhamragad wildlife Sanctuary. The institution has been run by Late Shri Mallaji Atram Bahuddeshiya Sanstha Allapalli, Dist. Gadchiroli since 2012 when there was not a single institution of science faculty and arts faculty for Women available in the nearby tribal and Naxal region of the south Gadchiroli region.

“Our vision is to create self-independent educated women having enthusiastic mindset and optimistic vision towards nation, society and self.”

The main goal of the Institute is to provide higher education to lower, poor and all types of women students

coming from the nearby tribal villages. The women student from the tribal villages with illiterate background, superstitious society need to transform into literate, scientific, ethical and moral values in the students and encourage them to become integrated honest citizens capable of handling their careers and lives effectively.

Mission

The mission of the institution is

- To bring the rural and tribal women in the mainstream of higher education.
- To have such a system of education which will facilitate the overall development of the personality of the students.
- To inculcate ethical and moral values in the students and encourage them to become integrated, honest citizens capable of handling their careers and lives effectively.

The vision and mission of the institution is a reflection of the objectives of the National policies on higher education, as education for developing human potential. The institution provides education as integration of subjects, skills and capacities.

- Faith in humanity
- Qualitative excellence in all dimensions
- Socially responsible
- Emotionally cognitive
- Moral uprightness

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- First Science and Arts Degree College ifor women's in the tribal area of Aheri Tahsil.
- The institution, being girls-only, contributes substantially to the fundamental objective of women empowerment through structured, progressive and visionary policies and initiatives of the Management.
- Dedicated management, committed and full-fledged competent faculty,
- Student-centric teaching-learning.
- Increase in student strength year by year.
- Nearly 90 % of students are from backward classes (ST, SC, OBC, NT/VJ, SBC).
- Promotes women empowerment in tribal and rural areas of Aheri Tahshil.
- Active NSS unit, cultural and sports department which gives best efforts to the students.
- Most of the teaching faculty is in process of upgrading their qualification.

- Adequate infrastructural facility for Teaching, Learning, and Extension activities.
- Well-furnished classrooms and common rooms for students and separate well-specious staffroom for faculty members.
- Office, classrooms, laboratories, and library are well automated with a computer, internet facility, and projector for the upgraded teaching-learning process.
- Pollution-free and eco-friendly college campus.
- Provision for RO filtered purified drinking water.

Institutional Weakness

- Lack of awareness of higher education among the tribal population.
- Most of the students are first-generation learners. Hence, the motivation level is very low.
- Admission of least scored students with lower learning and interacting ability.
- Students are from vernacular languages and have very weak English language skills.
- Location disadvantage for strengthening Institute - Industry linkages and unable to attract the scholar students.
- Institute doesn't have a hostel facility for students inside the campus.
- No availability of Non-salary Grant for institutional development.

Institutional Opportunity

- As college runs 2 U.G Core courses intend to start PG in different subjects.
- Since most of the students are from tribal and economically and socially backward sections, the college has an opportunity to serve society by giving quality education to these students.
- Strengthening collaboration work with Forest Department, Government of Maharashtra for the student to get opportunity to visit Nursery and learn techniques for plantation.
- The institution has 1.35 acres of land for further utilization of campus development.
- The college provides computer literacy among faculty and students.
- Opportunity in the promotion of sports/cultural events.

- For ecological balance and wildlife protection institutes and NGOs can work together.
- Organization of International seminars and conferences in near future.
- Scope for further utilization of campus space.

Institutional Challenge

- To turn opportunity into reality and to turn the weakness into strength.
- To groom socioeconomic backward students for academic excellence.
- To build interest of students in basic sciences declining with time.
- To improve employability for graduates.
- To increase the learning outcome of the students.
- To rap fully strong alumni base to strengthen student support mechanism.
- Generation of resources for up-gradation of infrastructure.
- Challenge to start self-finance courses.
- Encouraging women students to improve participation in extra- curricular activities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

At Swa. Laxmibai arts, science and commerce women's college, the Curriculum is taught by qualified, competent teachers and the Study Plans are rigorously implemented. The institute is following the curriculum designed by the university. The institution ensures effective curriculum delivery through a well-planned and documented process. The faculty members prepare lesson plans as per the curriculum and deliver the curriculum accordingly. The college performs Continuous Internal Evaluation (CIE) in the form of internal exams, practical exams, assignments, group discussions etc. Academic Calendar is well-prepared before the commencement of every academic year. The principal, IQAC coordinator, and all faculty members are involved in preparing the same.

The faculties maintain attendance records for lectures and practical and inform defaulter students to their parents. The institute conducts Internal Examinations at the end of each semester. The poor performers in the Internal Examination are counseled individually by the course teacher. Remedial classes are conducted after college hours for slow learners. The advanced learners are encouraged to pursue higher education and guided for competitive examinations.

The university has introduced a choice-based credit system (CBCS) from the academic year 2017-18 and Skill Enhancement Course from the academic year 2019-20 and the institute implemented the same academic year. N.S.S. activities, Sports, Camps are also conducted for giving physical, social, moral and psychological orientation to the personality and character of the students.

Social values and professional ethics are inculcated in students by organizing awareness and training programs. Institute encouraging females to participate in decision making process. By conducting awareness programs on prevention and prohibition of sexual harassment at workplace, women empowerment has been encouraged. By arranging communal activities like health check-up camp, Swachh Bharat Abhiyan, institute is encouraging to inculcate Human values. Environment and Sustainability imprints through field visits, tree plantation, rainwater harvesting.

Institute believes in a committed quality teaching-learning process. For smooth and constant progress, the institution takes feedback from students, teachers, employers and parents. On that basis, the institute takes action on the student's problems related to their academic, admission, career, personal, etc.

Teaching-learning and Evaluation

The institute ensures transparency in the admission process by publishing an updated prospectus. It consists of detailed information about the institute, eligibility criteria, admission process, courses, rules, regulations, and code of conduct for students. The rules and regulations regarding reservations laid down by the State Government/University are strictly followed. The institute admits students on a 'first come first serve' basis. Most of the students were admitted from reserved categories and they were facilitated by government scholarships.

The academic calendar is prepared at beginning of each academic year. The slow learners are identified based on their Academic Performance and their issues are resolved by remedial lectures.

Institute has qualified and experienced faculty. Out of 13 faculties, 1 qualified with Ph.D. remaining are NET, SET or PG qualified

Classroom teaching faculty of the institute use ICT-enabled tools for an effective teaching-learning process. Experiential methods of learning include Class Room Seminars, Group Discussion, Problem Solving Sessions, Quizzes, Poster Competitions. Field experience is inculcated by educational trips and study tours.

Academic excellence is achieved by framing Continuous Internal Evaluation (CIE) for a transparent and robust system of internal assessment. Internal examination grievances are handled fairly by the examination committee. The effectiveness of Teaching-learning is observed by the results and placements of the students.

Research, Innovations and Extension

The NSS unit organizes extension activities for society by conducting programs propagating awareness rallies. The NSS unit adopted a village Mallampalli Teh. Aheri for residential camps. During these camps, programs like awareness regarding Rights of women, organic farming, social and environmental issues, cleanliness, personal hygiene, etc. were organized to teach the values of national integration, honesty, work ethics, social service, etc. among the students. Tree plantation, poster-competition to save the environment, Water

conservation etc. are organized to inculcate values like Righteous conduct, human values, national integration, communal harmony, and social cohesion in the students.

The students are encouraged to participate in co-curricular activities like debates, seminars, projects, quiz competitions, and most of them are won prizes. The various activities are integrated with the curriculum so as to extend opportunities, intended to help, serve society. The students participate in socially useful activities like tree plantation, environmental awareness, Swachh Bharat Mission, Gender Issues, etc. The institution organizes yoga day, life skills development, soft skill development, and personality development programs for students.

Infrastructure and Learning Resources

The geographical location of the institute provides a pollution-free and natural environment. The institute has state of art infrastructure and learning resources which includes ICT-enabled classrooms, seminar halls, laboratories, computer laboratory, and other support facilities. The institute has spacious and well-ventilated classrooms available with proper lighting, seating facility for smooth conduct of theory sessions. The institution has ample sports equipment's games like volleyball, kho-kho, kabaddi, chess, and carrom are available.

The library has more than 2000 books, 3 newspapers etc. About an average 5 % of students and teachers use the library resources on a per-day basis. Based on the requirement institute is regularly updating the WiFi facility.

The IT facilities houses Desktop, Laptops, LCD Monitors, 03 LED Projectors, a computer connected with LAN, UPS, 2 Wi-Fi routers, 03 printers with scanner.

The budgetary allocation for infrastructure, library, and other learning resources including annual maintenance done annually by committees constituted for maintaining and utilizing physical, academic and support facilities and their improvement. The institute has a manual and thumb Attendance System for staff. The institute is under CCTV surveillance. RO drinking water facility is made available. The institute has defined policies for the maintenance of physical and academic support facilities.

Student Support and Progression

The main objective of the institute is to develop the versatile nature of students through student-centered education by providing a strong environment and supportive resources for student support and progression. The institute strictly follows rules and regulations of the Government of Maharashtra and Affiliating University for admission and reservation policy. More than 75% of the reserve category students have benefitted from the scholarships and Free ships provided by the Government agencies.

The institute broadly plans various student-involved activities in areas such as curricular, co-curricular, sports, cultural and other extension activities. For the overall development of students, various workshops, seminars, programs are conducted. The student representatives are selected in the IQAC also in different statutory college committees and it empowers the students to gain leadership qualities and execution skills.

For the wholesome development of students, the institute offers several capability enrichments schemes such as

guidance for personality development, career & personal counseling, guest lectures, Yoga and Meditation and Remedial Coaching.

The institute has mechanisms like Women's Grievance and Redressal Cell, Anti-ragging Committee to probe into students' grievances. These cells work for an encouraging and unprejudiced environment and the complaints of students are redressed in a timely manner. No case of sexual harassment and ragging has occurred since our institute started. In the last five years, most of our students have progressed to higher education in their respective faculties.

Governance, Leadership and Management

The Vision, Mission, Goals, and Objectives of the institution replicate the nature of governance and decision-making bodies of the institution. The institute takes a keen interest in Governance, Leadership and Management. It aims at making the girl students capable and self-reliant. The governance of the institution is carried out with the support of legal bodies constituted as per the norms.

The institute has established a perspective plan for institutional growth, based on the master plan encompassing goals, objectives, and action plans for a period of the next five years. To achieve the goals of the long-term perspective plan, the institute prepares a short-term strategic plan annually. The institution has adapted itself to e-governance in many areas. All notifications from the Regional Joint Director Higher Education, Gondwana University, Gadchiroli, and Management are in e-mode including financial issues. Effective working of institution depends on the resolutions and application of the minutes discussed in the respective bodies/cells/committees. The institute has formed different cells and committees for the successful implementation of the resolutions.

The IQAC is the essential body within the institute that monitors and reviews the teaching-learning process regularly. It encourages the faculty to adopt new, innovative approaches and ICT aids along with the traditional teaching aids to facilitate a smooth teaching-learning process and to enhance the professional development of teaching and non-teaching staff. Performance appraisal system of the staff includes-Student feedback, Feedback from parents, Performance Based Self-appraisal system. Based on the performance and the feedback, the institute takes a personal interest in guiding them for improvement. The administration prepares a strategy for resource mobilization with the consent of the Management.

Institutional Values and Best Practices

The need for Institutional value and social responsibility along with national progress is a must for the conservation of nature and the future. The institute is located around tribal and remote areas where most of the students are come to the institute by walking.

Institute forms a Women Grievance Redressal Committee which organizes various programs to promote Women Empowerment such as Workshop on Sexual Harassment of women, Women's International Day.

With conservation, it always took efforts to manage bio-degradable and Non-biodegradable waste through various forms such as Best out of waste and recycle and reuse all the essential resources available at our campus. Proper care is taken for the disposal of e-waste in the campus.

The institute has worked to maintain an eco-friendly environment to take efforts for the green initiative through tree plantation, cleanliness drive, and plastic-free campus and it has undertaken regularly green environment.

For the inclusive environment and harmony, institutes undertaking various initiatives in the form of celebration of days of National leaders, National Festivals, extension activities by NSS, and lots of other cultural activities such as debate, speech, poster, quiz dance, and singing competition, etc.

Two best practices are running namely Health Campaign on Awareness of women hygiene and HIV / AIDS (Prevention is better than cure) and the Voter Awareness Campaign at the village which is more beneficial to the villagers.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SWA. LAXMIBAI ARTS, SCIENCE AND COMMERCE WOMEN'S COLLEGE ALLAPALLI
Address	Sai mandir road, Gond mohalla, Ward no. 5 Allapalli, Tah. Aheri, Dist. Gadchiroli
City	Allapalli
State	Maharashtra
Pin	442703
Website	www.laxmibaimahilacollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Amit P. Kohapare	07133-299270	7887482552	-	laxmibaimahilamah aallapalli@gmail.com
IQAC / CIQA coordinator	Amit P. Kohapare	-	9545231432	-	amitkohapare88@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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State	University name	Document
Maharashtra	Gondwana University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sai mandir road, Gond mohalla, Ward no. 5 Allapalli, Tah. Aheri, Dist. Gadchiroli	Tribal	1.35	1060.11

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA, Humanities	36	HSC	Marathi	360	91
UG	BSc, Science And Technology	36	HSC	English	360	146

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				13			
Recruited	0	0	0	0	0	0	0	0	2	0	0	2
Yet to Recruit	0				0				11			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13
Recruited	10	3	0	13
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	7	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	237	0	0	0	237
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	32	28	24	28
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	106	88	49	76
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	45	46	36	48
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	32	40	24	32
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	45	40	26	49
	Others	0	0	0	0
Total		260	242	159	233

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college is affiliated with Gondwana University, Gadchiroli, the course structure is designed by the University as per the UGC guidelines. Our Institution's vision and mission are focused on a holistic and multidisciplinary approach. Our top leadership is carving out the way for the fruitful implementation of multidisciplinary and interdisciplinary education which will definitely enable our students to develop the skills required in 21st century. After certain time we will get more clarity on multidisciplinary education. We welcome the multidisciplinary policy and rigorously implement in the college for women's empowerment.
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2. Academic bank of credits (ABC):	The institution's preparedness in implementing the Academic Bank of Credits depends upon the guidelines of the affiliated university. At the college level, we are in the process of developing a system for executing ABC in true spirit. In last academic year our institute completed near about 90% of student's ABC id.
3. Skill development:	1) institute organized various programs to developed skill in students. 2) Institute organized field visit trip for better understanding of students. 3) Institute organized department wise seminar and group discussion.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution's vision has emphasized the creation of a social and cultural Center of excellence. It is going to focus on the integration of the Indian traditional knowledge system, and maintenance of tribal culture through teaching-learning.
5. Focus on Outcome based education (OBE):	Institute organizes lectures, seminars, tutorials/workshops/practical and project-based learning fieldwork. This institution, being affiliated with the concerned university follows the guidelines as and when directed.
6. Distance education/online education:	During the COVID pandemic, our college switched over to a virtual mode of teaching through applications like ZOOM. We will ensure a smooth transition of distance and online education as recommended by the policy framers of NEP-2020.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, institute has ELC.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, student's co-ordinator and co-ordinating faculty member are appointed by college. ELCs are functional from last academic year.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from,	ELC of institute organized awakening programs for students as well as people in nearby villages. This committee organizes new voter's registration camp for college students. Members of ELC helps old, physically disable people to reach polling booth in

<p>assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>nearby villages.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>To create awareness in students, ELC invited to Revenue officer of Aheri Tahshil to demonstrate EVM machine.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Every year ELC and institute together organized new voter registration program in institute.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
260	242	159	233	255
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 2

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	1	1

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
5.04	1.83	4.85	6.68	5.51
File Description		Document		
Upload Supporting Document		View Document		

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Our institution ensures effective curriculum delivery through a well-planned and documented process as follows.

- Our institute follows the curriculum designed by Gondwana University, Gadchiroli.
- The Board of Studies of Gondwana University, Gadchiroli prepares the curriculum of every subject.
- Principal conducts a general meeting of the staff members (teaching and non-teaching) in the beginning of every semester, wherein the academic planner is discussed well in advance in order to ensure that the curriculum is covered in a hassle-free manner. The Department coordinators conduct meetings in order to review the implementation of academic planner.
- Institute designs the annual academic calendar for best implementation of curriculum and IQAC keeps monitoring the schedule.
- The timetable committee of the institute set the timetable schedule of each subject for teaching which includes lecture hours only.
- The heads of the departments distribute the syllabus and individual timetables among the faculty members of their departments.
- The faculty members are instructed by the head of departments to complete the syllabus within the stipulated time. Every teacher of the institution makes a teaching plan for the session. If for any reason, a faculty fails to finish his/her syllabus within the stipulated time, he/she arrange extra classes for his/her subject.
- Each department has to keep an attention on the slow and fast learner students.
- Remedial classes are arranged for the failure students of first, second, and third-year students. These classes give one more opportunity for students to clear examinations.
- The College has well-equipped laboratories which help the students to acquire hands-on experience of their respective subject.
- For better implementation of curriculum, teachers are including teaching methods like critical teaching, assignments, unit tests and seminars for innovative teaching.
- The institution is conducting extracurricular activities for students which are benefited for personality development and encourages students to put their best in competition.
- Various departments are also organizing programs such as National Mathematics Day, National Science Days, Wildlife Week Celebration, International AIDS Day, International Yoga Day, and International Women Day, etc.
- The reading room of the institute is providing full support and encouragement to the students who want to study 6-7 hours per day.
- As per the demand of teachers & students, new books are ordered by the library of the institute.

- The physical department of the institute is conducting various games like kabaddi, volleyball, kho-kho, carrom and chess for the students according to their choices and keeps an eye on sport spirit students.
- The institute receives regular updates of circulars regarding the changes or modifications in the curriculum through letters and emails from the university.
- The Officiating Principal informs the concerned teacher about changes in curriculum and gives them copy of the same.
- The faculty members receive all sorts of support from the university and institute to understand the curriculum properly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

<p>1.2.1</p> <p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Response: 0</p>	
File Description	Document
Institutional data in the prescribed format	View Document

<p>1.2.2</p> <p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>Response: 0</p>				
<p>1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p>				
2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Our Institution integrates Cross-cutting issues relevant to Professional Ethics, Gender Equality, Human Values, Environmental Education and Sustainability which are Very Important part of our curriculum.

The various programs are arranged by the college for the development of student attitude toward professional ethics, Gender Equality, human values, Environment and Sustainability.

Professional ethics:

Professional ethics are taught to students as part of their holistic development. Importance for group work and imbibing leadership is being taught. UG Course of our college gives total knowledge on ethics to the students. Seminars and workshops are also arranged by our college for the professional and personality development.

Gender Equality:

Gender equality and equal opportunity for women are necessary part of institution. For maintaining the equality among the staff and students, the Women grievance cell and Anti ragging cell are active. These committees take utmost care and provide support to girl students and the female staff. Every activity and program of the circular of the institute should provide equal opportunity for the development of the girl students and the female staff. Every year our college celebrates International Women's Day on 8th March as part of Women empowerment.

Human Rights:

We at institute make sure that no violation of human rights takes place. We celebrate 10th December as 'Human Rights Day' to spread awareness of Human Rights and motivate everyone to make the proper use of basic rights. A special 7 days residential camp is conducted by the N.S.S Department for students to familiarize with the prevailing problems of rural India.

Environmental Awareness:

Environment awareness has great significance in the nation building. Environmental Awareness is a compulsory subject for the second year students of B.Sc./B.A. The students prepare a separate minor

project on Environment as a part of their study. Environment day is celebrated in college to make student aware about environmental problems. On this day NSS department of our college conduct tree plantation and social awareness programs.

Moral and ethical values:

Moral and ethical values are integral part of education of the students. Our teachers put their best efforts to the students and make them responsible citizen. We celebrate day of National importance which imbibe the nation values in the students. Independence Day, Republic Day, Gandhi Jayanti, Constitution Day, Voters Awareness Day, International Yoga Day, Matrubhasha Divas, World Environment Day, Youth Day, International Women's Day etc. The college works with the objective of generating Social awareness among the students.

Sustainability:

Our College works for the sustainable development of students. College special focuses on environmental sustainability. Students learn practical Knowledge from their study tours and field visits. Accordingly, the students are made aware of the contemporary issues.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

<p>2.1.1</p> <p>Enrolment percentage</p> <p>Response: 43.25</p>											
<p>2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>104</td> <td>110</td> <td>67</td> <td>118</td> <td>120</td> </tr> </tbody> </table>		2021-22	2020-21	2019-20	2018-19	2017-18	104	110	67	118	120
2021-22	2020-21	2019-20	2018-19	2017-18							
104	110	67	118	120							
<p>2.1.1.2 Number of sanctioned seats year wise during last five years</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>240</td> <td>240</td> <td>240</td> <td>240</td> <td>240</td> </tr> </tbody> </table>		2021-22	2020-21	2019-20	2018-19	2017-18	240	240	240	240	240
2021-22	2020-21	2019-20	2018-19	2017-18							
240	240	240	240	240							
File Description	Document										
Institutional data in the prescribed format	View Document										
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document										

<p>2.1.2</p> <p><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></p> <p>Response: 53.33</p>											
<p>2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>66</td> <td>57</td> <td>47</td> <td>75</td> <td>75</td> </tr> </tbody> </table>		2021-22	2020-21	2019-20	2018-19	2017-18	66	57	47	75	75
2021-22	2020-21	2019-20	2018-19	2017-18							
66	57	47	75	75							

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	120	120

File Description	Document
Institutional data in the prescribed format	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio**2.2.1**

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 130

2.3 Teaching- Learning Process**2.3.1**

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The college emphasizes on student-centric approach which includes proven teaching methods. The faculty educates students in problem-solving skills which is based on classroom activities in order to give hands on experience.

Experiential Learning:

- For Science faculty practical are included in the syllabus and students perform different

experiments in the laboratory which help to develop observations and practical proficiency.

- Viva-voce in the practical examinations helps to develop the thinking ability, IQ and EQ of students and also prepares them to face interviews in the future.
- Field trips and industrial visits help them explore new areas and learn new things.

Participative Learning:

- **Annual Sports Gathering:** every year in the month of January we conduct “Krida Mahotsav” for a week. We organize different sports, quiz, debate, seminar and also guest lectures by experts in various subjects. Students are also appreciated by giving trophies, gifts, and certificates for their excellence.
- **Seminars and Group Discussions** are conducted by different faculty members.
- **Institutional visits and study tours** are organized by various departments as part of the learning process.
- **A poster competition** is held to enhance the understanding of various scientific concepts.
- **Rallies** on different occasions are also organized to promote social awareness.
- **Plantation** of trees by the teacher and students helps in making the environment better.

Problem-Solving Method:

- Remedial Classes are held in the institution for weaker students. They are counseled by the teachers and further are assessed to note their progress.
- Experts are invited by the institution to deliver their thought as guest lecturers.

ICT- ENABLED TOOLS:

- Different e-sources used by the teachers are Virtual Classroom like Zoom app, Audio, and Video Conferencing, Chat, Webinars, etc.
- Apart from these apps many other apps like WhatsApp, Telegram, etc. can also use for learning and massaging.
- Online tests were also conducted by the teachers with the help of different apps like Google Forms.
- Teachers use PowerPoint presentations to make their classes more interesting and interactive.
- Information regarding different books and different sites is provided to the students for further reading.
- All departments use PPT and multimedia to simplify the syllabus in a more effective way.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 18.6**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	02	14	15	01

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 100**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	1	1

File Description	Document
Institution data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

A special officer is appointed to conduct the examinations of the university smoothly. This officer is a professor from another college. This officer is appointed by the university. If there are any problems while taking university exams, they are solved by these officers. Such an officer visits the center where the examination is held and observes the proceedings of the examination.

At the college level, complaints are resolved through the examination department. If there are any problems regarding the examination, the college informs the university about such problems. A separate department is functioning in the university for redressal of grievances at the university level. The college informs the university if there is any problem regarding the student's hall ticket, mark sheet.

In addition, in case of low marks in the examination, re-evaluation facility is provided to such students. Also, if the internal marks of a student are not included in the mark sheet, then the information of such students is submitted to the university. Student's internal marks are submitted to the university online. If there is any problem in this, the university is contacted. If there are any other problems besides these, they are also solved.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Yes, Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- At the beginning of the course the students are familiarized with the course content, course outcomes and program outcomes. In the first class of the session concerned teachers discuss the course outcomes and give them a brief idea about the topics to be covered during the semester and give them a list of reference books that they need to refer to.
- Our Institute is affiliated to Gondwana University, Gadchiroli, it follows the curriculum prescribed by the university. The university has designed objectives for all the programs and uploaded on the university website.
- All these outcomes have been prepared very carefully by discussing with the concerned faculties taking into consideration the syllabus prescribed by Gondwana University
- The details of the course content and course outcome are displayed in the Institutional website. Program outcomes, Program specific outcomes and Course outcomes for all programs offered by the Institution are intimated to the teachers, students.
- The students are motivated to learn various life skills, communication skills through different activities and also informed about the possible career opportunities after graduation.

- The results of the University examinations analyzed to assess the academic progress of the students and the performance of the students are reviewed in the Academic Committee and Staff Council.
- The institution permits teachers to participate in workshops, seminars, conferences and FDPs to enrich them to attain the outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Attainments of COs and PSOs:

- The program outcomes, program-specific outcomes, and course outcomes of the students are evaluated after the semester-end examinations through the mechanism of internal assessment by class tests, class assignments, presentations, practical examinations as well as field projects.
- In the regular evaluation process, students can discover their weaknesses and strengths so that they can improve their performance in the semester examination conducted by the university.
- Students are given a timeline for submission of their projects and assignments so that the faculty of the college can go through it during the course of their three-year education in the college.
- The semester final examination was conducted by the University for Summative Assessment of the students for that semester.
- Attainments for COs and POs will be also evaluated by calculating a number of outgoing students towards higher education UG to PG, and also by students who successfully clear various competitive exams like MPSC, Banking and their job profiles.
- In order to achieve program outcomes, college faculties guide students for facing interviews to ensure the quality of students.
- At the commencement of each session, the institution very deliberately plans and sets certain benchmarks regarding the program outcomes and how to attain the desired results.
- The institution focuses on all the varied aspects of the course as well as the probable problem areas that need to be addressed in the due course of action.
- During the session, the faculty members take all the effective measures to make sure about completion of the syllabus and the attainment of all the program outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 80.81

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
52	62	27	47	31

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
56	66	28	59	62

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.89

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

<p>3.1.1</p> <p><i>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</i></p> <p>Response: 0</p>														
<p>3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>					2021-22	2020-21	2019-20	2018-19	2017-18	0	0	0	0	0
2021-22	2020-21	2019-20	2018-19	2017-18										
0	0	0	0	0										
File Description		Document												
Institutional data in the prescribed format		View Document												

3.2 Innovation Ecosystem

<p>3.2.1</p> <p>Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident</p> <p>Response:</p> <p>currently our institute doesn't have any of the above mentioned.</p>	
<p>3.2.2</p> <p><i>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</i></p> <p>Response: 0</p>	
<p>3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</p>	

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Institutional societies, NSS conduct various extension activities to sensitize the students to social issues as well their holistic development. The institution also follows all the flagship programs of the Government of India & Maharashtra as and when they are intimated and instructed to do so. With all extension activities, all students were very much aware of all the social issues as well as were willing to become volunteers in many programmes.

NSS has conducted various activities like a presentation on various topics such as career counselling, personality development and other social issues. Students are also motivated to become members of the NSS unit in the college. Through this committee can go for different social/ extension activities such as AIDS Rally, SWACHA BHARAT ABHIYAN, the war against COVID 19 ("*Majha pariwar mazi jababdari*") etc. These programmes were very impacting full towards students and they were actively participated in.

The NSS creates an ideal atmosphere to bring out the hidden talent in the students. Every year college organizes a 7 days camp in nearer villages to spread awareness on issues such as cleanliness, water conservation, health and hygiene, the role of education, Male-female ratio, and literacy rate survey in the tribal areas. Village people are also made aware of the importance of education, specifically higher education. Through these activities, students are able to help societies aware of these issues and convince local people to work for human welfare.

The student also spreads knowledge about the harmful impact and effects of smoking, alcoholism and the use of polythene and plastic as well as unhygienic disorders. NSS Member distributes Masks and sanitizers to neighborhood village and aware people about COVID-19 and importance of masks, physical distancing and Sanitations. As a result of the extension activities organized, the students and common people become more aware of the social issues and national problems.

These extension activities give them a broad perspective and a better worldview with good relationships with individuals and communities. The extension activities of the college help to establish a better association between the institution and the community. Such activities in the neighbourhood community are helping to sensitize students to social issues and holistic development among students.

File Description	Document
Upload Additional information	View Document

3.4.2**Awards and recognitions received for extension activities from government / government recognised bodies****Response:**

our institute has NSS unit since 2018. from 2018 to 2022 this unit is completely on non-grant in aid basis. So we have limitation while organizing programs. but in session 2022-23 we get grant for this unit from government.

due to this issue currently NSS does not have any award. But in future we will do our best to achieve awards and recognition for NSS.

3.4.3***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*****Response: 0****3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.5 Collaboration**3.5.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 0	
File Description	Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution is spread over a 1.35 acres area and a built-up area of 1060.11 sqm. The institution is well-equipped with the physical and technological-enabled infrastructure including classrooms, laboratories, library, sports, and other maintenance conveniences for the present academic programs and organization. The Principal's office is self-contained and well-furnished and sited next to the administrative office which helps in the smooth running of the administration. The administrative office is well-equipped with computers, internet, printers, and all necessary furniture. IQAC has a computer, printer with LAN and Wi-Fi connectivity. A separate toilet facility is provided to staff and students. A parking facility is made available for the students and the staff.

The institution is providing appropriate facilities required for curricular and co-curricular activities. Details of the same are as follows.

Classrooms:

The institution is having 12 spacious classrooms with adequate facilities like fans, blackboards, proper light, and ventilation.

Laboratories:

The institution has four spacious, well equipped science laboratories of Botany, Zoology, Chemistry and Physics.

ICT Facility:

The institute has 13 computers, 3 LCD projectors, scanners, printers with upto 30 Mbps speed internet connection.

Sports Facility:

The spacious ground is spread over 4403 sqm and has ample sports equipment like volleyball, kho-kho, and kabaddi. Indoor games like chess and carom are available for the students on campus. The ground is also used for organizing cultural activities during annual functions.

Library Facility:

Adequate textbooks, reference books, and competitive exam books are available for students in the library. A spacious reading room is available. The library has computers with internet connectivity, notice boards, showcases for new arrivals.

Other Facilities:

The institution has a seminar hall for organizing co-curricular activities like guest lectures, seminars, and conferences. It is equipped with an LCD projector, sound system, and Podium. The institution has a Girls Common Room with a sanitary vending machine. There are separate Staff Rooms for faculties with chairs, tables, and locker facilities. The supply of drinking water in the institution. The water is purified by RO installation and provided to students and faculty.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 10.37

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.15	00	0.19	0.69	0.45

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Our institute does not have permanent librarian so we are running library in offline mode only. But in future we will definitely upgrade library.

But in offline mode teachers and students are daily using library. library is functional for those students who want to study for 6-7 hours daily. We have more than 2000 books in library which includes reference books, magazines, books for competitive examination. Also library has 3 daily news papers in different languages.

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The institution has always given importance to IT Facilities considering the growing demand for the internet and social media. The institute is providing computing facilities with the required configuration. These are distributed among the various departments for academic and administrative work.

The institution having seminar hall is well computing with Projector facilities. The institution has adequate IT equipment to enhance the teaching and learning process. As a result, the campus is upgraded with facilities with all the IT equipment it needs. To provide a high-speed network, the institution has installed BSNL internet connections with speeds upto 30 Mbps. The internet facility has been upgraded from time to time by the institute considering the pressing need for technology.

E-Governance system with the help of Centralized Campus Management System implemented in the Administrative office.

Scanners and Printers facilities are available in the institution and faculty members can also use the facility for official purposes. There is also a biometric machine to maintain the attendance record of the staff members. All ICT facilities are updated as and when the need arises to do so.

File Description	Document
Upload Additional information	View Document

<p>4.3.2</p> <p>Student – Computer ratio (Data for the latest completed academic year)</p> <p>Response: 26</p>

<p>4.3.2.1 Number of computers available for students usage during the latest completed academic year:</p> <p>Response: 10</p>

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure

<p>4.4.1</p> <p><i>Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)</i></p> <p>Response: 89.67</p>

<p>4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)</p>
--

2021-22	2020-21	2019-20	2018-19	2017-18
3.89	1.83	4.67	5.99	5.06

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

<p>5.1.1</p> <p><i>Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years</i></p> <p>Response: 49</p>														
<p>5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>135</td> <td>136</td> <td>80</td> <td>134</td> <td>78</td> </tr> </tbody> </table>					2021-22	2020-21	2019-20	2018-19	2017-18	135	136	80	134	78
2021-22	2020-21	2019-20	2018-19	2017-18										
135	136	80	134	78										
File Description		Document												
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.		View Document												
Upload policy document of the HEI for award of scholarship and freeships.		View Document												
Institutional data in the prescribed format		View Document												
Provide Links for any other relevant document to support the claim (if any)		View Document												
<p>5.1.2</p> <p><i>Following capacity development and skills enhancement activities are organised for improving students' capability</i></p> <p><i>1. Soft skills</i></p> <p><i>2. Language and communication skills</i></p> <p><i>3. Life skills (Yoga, physical fitness, health and hygiene)</i></p> <p><i>4. ICT/computing skills</i></p> <p>Response: B. 3 of the above</p>														

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 16.44

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	11	7	0	2

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
52	62	27	47	31

File Description	Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	1	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Currently the institute doesn't have any registered Alumni Association. But we assured you we will work on it.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The institution Swa. Laxmibai Arts, Science and Commerce Women's College, Allapalli is situated in the tribal and socio-economically backward region of the Gadchiroli district in Maharashtra state. As an institute, it is our duty to synchronize the governance as per the vision and mission, so that the expected implication can be achieved.

Vision:

“Our vision is to create self-independent educated women having enthusiastic mindset and optimistic vision towards nation, society and self.”

Mission: The mission of the institution is

- To bring the rural and tribal women in the mainstream of higher education.
- To have such a system of education which will facilitate the overall development of the personality of the students.
- To inculcate ethical and moral values in the students and encourage them to become integrated, honest citizens capable of handling their careers and lives effectively.

It is vision of the founder and President Hon. Deepak Mallaji Atram ,(Ex-MLA, Aheri Constituency) that every girl student from the tribal area of Gadchiroli district get educated with quality education for fulfillment of there dreams.

Governance:

The governance of institution is dedicated towards the goal for the achievement of its mission and vision through a well structured , regulated rules, ethics, norms of UGC, State government, Affiliating University (Gondwana University) and institute.

Perspective Plans:

The institution prepares its long-term and short-term perspective plans to achieve the objectives stated in Vision and mission. Considering the needs of students, quality enhancement, stake holder's feedback,

and available financial fund, the IQAC of the institute design its short-term strategic plan at the end of the session every year and long-term Perspective plan for five years and tried to fulfill it.

Decision Making:

The management is participative in nature. Therefore, it involves staff in the decision-making and policy-making processes by conducting meetings with the help of IQAC and seeking suggestions from the staff from time to time. The local Management Committee has representatives from teaching and non-teaching staff which plays a significant role in improving the effectiveness and efficiency of the college process.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

To achieve vision and mission of Institute, institute prepares strategic plans. While preparing and executing the strategic plans, the institution ensures the involvement of all stakeholders. The feedbacks are collected from students, teachers and parents at the end of each academic session. According to feedback, institute prepared short- term strategic/perspective plans of the institution. The responsibilities are assigned at departmental, academic, administrative, and financial levels and executed. The institution has its code of conduct, which is followed by all stakeholders.

College executed the plan of digitization of administration at many levels which include Admission, Maintenance of Fee records and Accounts, Examination. The Purchasing Committee collects responses from each department regarding their requirements for the upcoming sessions and presents them before IQAC.

For the preparation and implementation of its perspective plan, the institution has a systematic mechanism and policy. Rules and responsibilities are assigned to all the stakeholders with respect to the implementation of the strategic plan and the related documents like notifications, notices, minutes, documentation of programs held, etc. are treasured by the respective committees of the institution.

An example of Strategic plan implementation:

With reference to the University’s academic calendar, the institutional academic calendar is prepared.

For the implementation of the various short-term strategic plans, fixed and tentative programs/events which are to be held by the department of NSS in each academic session. To schedule and organize these programs, the department of NSS prepared its own academic calendar matching with the University and Institutional Academic calendar.

The academic calendar is prepared in the meetings of the IQAC committee and further recommended other committees to follow the Academic calendar. All the fixed events (Birth and Death anniversaries of social reformers, national festivals, etc.) and tentative events (NSS camp, blood donation camps, rallies, awareness programs, etc.) were organized accordingly. Besides the regular programs enlisted in the departmental Academic Calendar, the institute and the department of NSS also organize the additional programs as per the university circulars.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Currently our institute does not receive any kind of fund from government or non-government bodies other than scholarship. Also our region is economically backward so we don't more fees from students.

for this reason we have lack of funds. so our institute doesn't have welfare measures for teaching and non-teaching staff.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 0

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	13	13	13

File Description	Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution is not included under section 2(f) and section 12(B) of the UGC Act, 1956. Hence, it is not eligible for any grant under various schemes of UGC. Except for salary, the institute receives funds from the government only in the form of scholarships. From scholarship, the institute manages all its requirements. Besides this, the college receives funds for NSS from the university, which is utilized only for various NSS activities and events.

Utilization strategies:

The Purchase Committee of the institute plays an important role in the utilization strategies of the institute. All the departments of the college preparation and submit their departmental requirements to the purchase committee every year. After analyzing the available fund, the priorities of the upcoming session, and the short-term and long-term strategic plan of the institute, the purchase committee prepares the budget for the session. The purchase committee prepares the annual budget under three heads, viz; Physical facility, Academic facility, and Infrastructure Augmentation.

Physical facility:

Various expenditures like audit fees, expenses on advertisements, Newspaper bills, various office expenditures, expenditure on postage and telephone, printing and stationaries, traveling expenditures, expenditure on infrastructure repair and maintenance, etc. are included under the head of the Physical facility.

Academic facility:

The expenditures on the library, laboratory, sports, and game equipment, student support system, university fees, and expenditure on various programs/events to be organized, etc. are included in the head of the Academic facility.

Infrastructure Augmentation:

Expenditures for new construction work, expenditure on purchasing of new electrical items, computer equipment, and their maintenance, expenditure on purchasing of new furniture, blackboards, projectors, etc. are included under the head of the infrastructure augmentation.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System**6.5.1**

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

In order to sustain and improve the quality of the institution, the IQAC working on the strategies and processes with the establishment of IQAC in the institution in 2021. It has been striving hard to improve the quality culture by channelizing efforts towards promoting overall performance. IQAC has played a vital role to promote the quality improvement in academic and administrative activities of the institute and fulfillment of the Vision, Mission, and goals of the institution. The aim of IQAC is to strengthen the bonds between management-teachers-students and parents.

Student Support Mechanism:

The student support mechanism is contributing to the quality of their learning experience and their academic and personal success. To achieve institute started the schemes like ICT Based Teaching-Learning, Remedial Coaching, etc. A few of them are described below.

ICT Based Teaching-Learning: During Covid-19 pandemic our teachers learn use of online class platform. During Pandamic our teachers conducted online classes via ZOOM app. also teachers always motivates the student to deliver seminar using power point presentation..

Feedback Analysis System:

Feedback is a vital part of the teaching and learning process. It helps the teacher to recognize that how the students know the subject being taught. This will help teachers to adapt better teaching methodology that will benefit the student. The collection and analysis of feedback from different stakeholders assist the institution to understand the need of society and what other stakeholders expect from the institute.

With this aim, the college has developed feedback systems. The feedbacks are collected from all stakeholders by the IQAC through the feedback committee and analyzed. After analysis of feedback, inclusive reports are prepared and are communicated to the concerned teaching staff/ department head/examination In-charge/ library for their improvement. The reports of the same are uploaded on the college website.

Evaluation of Students through Examinations:

The institution has a Continuous Internal Evaluation process that contains the schedule for term examination, unit tests, assignments, and seminar activity. Institute is taking constant efforts to refine the process of internal evaluation. The examination is the best criterion to evaluate the students' performance. College internal examination committee is responsible for conduction of internal examinations, exam schedule, Time table preparation, evaluation and distribution of Question papers and Answer sheets, assigning duties to faculty members. Along with this, all the departments are conducting unit tests, group discussions, surprise tests and viva voce, classroom seminars, projects, assignments, etc. The performance of the students is evaluated on the basis of examination results. The internal assessment marks are given to the students on the basis of attendance, tests, seminars, home assignments, etc.

Institute provides remedial coaching to students who are slow learners and fail in internal or university examinations. Teachers take special care to create personal attention and provide counseling to motivate the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: D. Any 1 of the above

File Description	Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Swa. Laxmibai Arts, Science and Commerce Women's College, Allapalli is the first women's college in Aheri Tehsil, is committed to the cause of empowerment of women from tribal area of Aheri Tehsil including those who are socially and economically deprived through access to higher education.

1. Safety and Security:

- **CCTVs**, connected to Principal office and accessible to Chairman of management committee, are installed for security of girl's students and women's staff. Identity Card and college dress issued to students and staff to prevent outsiders' entry in the college premises.
- **Complaint / Suggestion box** : The complaint / Suggestion box has been placed near Principal Office to collect any complaint / suggestion from girls students.
- **Women Grievance Redressal Committee**: In our college, we have established women's grievance Redressal committee, Anti-Ragging committee to ensure the girls security.
- **Health Aid Facility**: College has sanitary napkin vending machine installed in girl's common room. College organizes health checkup camp, Yoga for girl's students.

2. Awareness Program and lectures :

- World AIDS day organized.
- Savitribai Phule Jayanti Organized.
- Workshop on cleanliness and hygiene of women.
- Special talk by medical officer was organized.
- Rally on the event of Women's Day awareness program.
- Yoga Day was organized.
- Motivational session for girl's students was organized.
- Sport day was organized.

3. Counselling:

College provides personal and group counselling and career guidance program for girl students.

4. Common Room:

College has provided common room for girls. Girls Common room has an attached washroom and

separate sanitary napkin vending machine.	
File Description	Document
Upload Additional information	View Document

<p>7.1.2</p> <p>The Institution has facilities and initiatives for</p> <ol style="list-style-type: none"> 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiatives 5. Disabled-friendly, barrier free environment <p>Response: E. None of the above</p>	
File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

<p>7.1.3</p> <p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Response: E. None of the above</p>	
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<p>7.1.4</p> <p>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)</p>	
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Response:

Our institute, Swa.Laxmibai Arts,Science and Commerce Women’s College, Allapalli provide an environment for Everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities. College organized various activities like sports days and cultural activities to boosts harmony towards each other.

Swa.Laxmibai Arts,Science and Commerce Women’s College ,Allapalli took various initiatives to achieve above motive like celebration of days of eminent personalities, National Festivals, NSS, and other cultural activities. Such activities brings teachers and students with diverse backgrounds on a single platform.

The various programs depending on different cultures, languages acquired by students of different communities are conducted at the NSS camps, Republic day, and Independence day to know about various socioeconomic conditions among them in the institute, students belongs to different caste, religions, regions, and cultures are studying, so institute always believes in equality without any discrimination.

Though the institution has diverse socio-cultural and linguistic backgrounds, we do not have any intolerance towards cultural, regional, linguistic, communal socio-economic, and other diversities. With great enthusiasm, we celebrate the national festivals, birth anniversaries, and memorials of great Indian personalities like Mahatma Gandhi, Lala Bahadur Shastri, Sardar Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvapalli Radhakrishnan, Dr. A. P. J. Abdul Kalam. On the birth anniversary of Mahatma Gandhi on October 2, institute organized speech competition, ‘Gram Swachhata Abhiyan’. On the birth anniversary of Sardar Vallabhbhai Patel on October 31, the institute celebrates “Rashtriya Ekta Din” every year. On this day, staff and students take a pledge on National Unity Day.

NSS unit organizing ‘Residential Camp’. On any theme on social issues, NSS organized various competition like poster presentation, speech competition, quiz competition, singing competition in NSS Pandharwada. NSS unit organizes residential camp in a nearby small village to aware people about cleanliness and organizes various cultural activities such as dance, drama, singing, speech, debate, etc. All these activities provide tolerance and harmony towards cultural, regional, linguistic and socioeconomic, and other diversities.

Our Institute also organized Constitution Day and Voter’s Day to create awareness about our constitution and the importance of voting respectively

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual

Response:

BEST PRACTICE 1

Health Campaign on Awareness of women hygiene and HIV / AIDS (Prevention is better than cure)

1. Objectives of the Practice:

- to aware women about their hygiene, problem they face.
- To encourage students to participation in awareness of HIV/AIDS.
- To improve the quality and attention of institutional programs that include HIV/AIDS and health-related issues in society.
- To initiate youth favorable health services including HIV and STD control and prevention.

2. The Context:

Our college offers education for women's only, so it is our duty to provide healthy environment to every individual. The aim of the practice is to impart knowledge, create social awareness, sexual awareness and develop scientific attitudes and nurture necessary skills to handle social issues and challenges. Students needs scientific knowledge of disease and positive attitudes towards HIV/AIDS to prevent and control of HIV/AIDS. Thus, the present practice is conducted with the aim to assess scientific knowledge, positive attitude, and preventive practices regarding HIV infection and AIDS among rural and illiterate peoples surrounding nearby villages and provide all detail about women's hygiene to students.

3. Practice:

Under this campaign, the college organized a variety of activities.

Women's in our college facing issue regarding menstrual cycle, health issues regarding this, during college time and other relate issues. To overcome these issues institute organized Guest lecture on women's hygiene by heath officer Ayushwardhini hospital Allapalli, Dr. Alka Uikey.

Also college provides girls common room with facility of sanitary napkin vending machine.

In NSS camp, 'women hygiene awareness program' run by students for women of nearby village.

Spreading knowledge and awareness about HIV is one of the key strategies utilized in the prevention and control of HIV/AIDS worldwide. Poor knowledge and unsafe practices are major hindrances in preventing the spread of HIV. Our institute tries to aware students and tribal people about HIV/AIDS/STD's by organizing rallies, guest lectures by qualified doctors.

This practice highlights the high awareness of the disease among the students. This practice is for the control, prevention, and treatment of students' common or communicable diseases like HIV/AIDS and STDS (SEXUALLY TRANSMITTED DISEASE). Our institute works to improve the students'

knowledge about these diseases, to change their misunderstandings and risk behaviors.

4. Evidence of the Success:

- Due to the implementation of this practice, students get knowledge regarding menstrual cycle and related health issues.
- Students understand the need of use of sanitary pads.
- Students are now used to with sanitary napkin vending machine.
- Students and people are getting a positive and hopeful message of social awareness regarding HIV/AIDS.
- Stakeholders understand about HIV/AIDS/STD, and knows what precaution should be taken.
- Nearby tribal women are now aware about HIV/AIDS/STD.

5. Problems Encountered and Resources Required:

Initially, this practice was started in 2018-19. Initially students are not free to share their problems with female teacher staff and doctors. The main problem faced to run this practice is that the institution is situated in the tribal and socio-economically, educationally backward region and there is a lack of awareness, low level of motivation, and misunderstanding related to HIV/AIDS and STD. Understanding the things related to HIV/AIDS is difficult for Arts students as well as local people who are illiterate and from non-science disciplines.

The language used in HIV/AIDS also proved to be one of the hurdles in this journey. Making them aware of HIV/AIDS through the demonstration is also a difficult task for the faculty members because most of them are from physical and non-science backgrounds. To demonstrate more effectively our faculty members studied the local language.

BEST PRACTICE 2

Voter awareness Campaign

1. Objectives of the Practice:

- To be aware students about their voting rights.
- to register students as new voter.
- to give knowledge of voting process.

2. The Context:

Voting is fundamental right of every Indian. Most of people avoid voting because they don't know the importance of voting. As our area is of tribal people, where people have lack of education. They mostly don't vote. in Maharashtra Assembly Election 2019, Aheri Constituency has done only 65% of voting. Our government and collector are trying to aware people. So as an institute it is our duty to educate students and people about voting rights and benefit of it.

3. The Practice

Voting right awareness program is a great concept in tribal area where people are less literate. Where they are less aware about voting.

- In this campaign our institute organized guest lecture of Revenue Officer of Aheri Tahshil. Where officer address students about voting right.
- Institute organized demo of voting process held in voting booth using EVM machine.
- Institute conduct camp for new voter registration. Our teaching and non-teaching staff help students to get their voting cards.
- Institute organized rallies to aware nearby people.
- In NSS camp, students contact with people of village individually, and told them benefit of voting.
- Institute organized Voting registration camp in village.
- NSS students help disable people in voting booth.

5. Evidence of Success:

As a result of this campaign,

- Students got knowledge about voting right.
- All eighteen-year-old students applied for election card.
- Students know about EVM machine and it's working process.
- Result of NSS students effort, people are now aware of voting process.
- Villagers applied for new election card.

6. Problems Encountered and Resources Required:

This activity was started in 2018-19 and satisfactorily run till 2021-2022. Initially, the number of participants is less in the program held at Malampalli village. Because of this, the activity faced problems to awaken them about voting right.

One of the most affecting problem is fear of Naxal. Most of people avoid voting due to fear of Naxals. It is very common problem in Aheri Constituency. Another problem is illiteracy, In Aheri Tahshil the male literacy rate is 68.78% and female literacy rate is 55.67% as per Census 2011.

Another problem is local language, to overcome this barrier one of the faculty member has to study local language. The language is also proved to be one of the hurdles in this journey.

However, to generate interest among the student and local people, the institute will continue to run this activity and for this organized awareness program and seminar about Voting to deliver fruitful information.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Since establishment of Aheri Tahshil, our region didn't have separate education institute for women. This fact severely effecting literacy of Aheri tahshil. Current literacy rate of female is 55.67% as per CENSUS 2011. As our region is tribal and socio-economically, educationally backward region of the Gadchiroli district in Maharashtra state. The region is graced by a dense forest region of Chaprala Wildlife Sanctuary and Bhamragad wildlife Sanctuary. As per our vision

“Our vision is to create self –independent educated women having enthusiastic mindset and optimistic vision towards nation, society and self.”

Our visionary founder and Ex MLA Mr. Dipak Mallaji Atram started Swa. Laxmibai arts, science and commerce women college Allapalli, in Allapalli near to Aheri tahshil.

To nurture proficiency and adeptness along with integrity amongst the women in the rural area, the institution making die-hard efforts to create a society that is not only enlightened but also comprehensive since its commencement. The biological diversity, habitat, sufficient infrastructure, and well-equipped laboratory, provide for needy and poor students contribute to the sustenance of the institution in higher education. The institution is providing Under Graduates programs in Arts, Commerce, and Science since 2012. The students studying these programs will help in enhancing their practical knowledge to grab employability.

Allapalli is covered by a dense forest region of Chaprala Wildlife Sanctuary and Bhamragad wildlife Sanctuary which can help to develop awareness about management and conservation of the environment, forest, and wildlife and to inculcate learning ability the way we should live and how we can develop sustainable strategies to protect the environment. It helps individuals to develop an understanding of the living and physical environment and how to resolve challenging environmental issues affecting nature in local people through students. To better understand the need for identification of ecological niches, taxonomic importance of all biotic components, departments of zoology and botany will run the collaborative program for students in future. As well as institute will conduct various career counseling programs based on naturalist, wildlife conservationist, nature guide, etc.

The institution has its NSS unit, established in 2018. The NSS unit helps students to develop a sense of social responsibility and to provide selfless service to society. The NSS unit establishes relationships between institutions and society. NSS unit is conducting social, environmental, cleanliness programs and organizes the residential camp in the adopted village. NSS adopted Malampalli village, where our students do village cleanness, voting right awareness campaign, build soak pit and other programs which developed selfless helping nature, develop daring to face any problems.

To developed stage daring in students, institute organizes various seminars, workshops, guest lectures.

Also to make students better in study institute conduct Remedial and Booster classes. Also Institute has well equipped laboratories, ICT equipped Auditorium.

The institute has well equipped library. Library contain more than **2000** books, e-books etc. the library has subscribed **3** daily Newspapers in different languages. The institute has an Internal Complaint Committee (ICC) to empower students, which provides security and safety to students.

The institution has collaborated with 4 agencies/institutions to perceive research and academic growth through the exchange of knowledge which are developing the awareness amongst the student and local people through student exchange or faculty.

5. CONCLUSION

Additional Information :

The institute has endorsed an amendment to approach under the guidance of visionary management and has gained a prestigious name in academic excellence and innovative skills.

Swa. Laxmibai Arts, Science and Commerce Women's college Allapalli proposed under graduation courses in Arts and Science subjects. Institute is trying to provide best education to women also trying to make them self dependent women to live their lives without depending on any other person.

Our institute has 1 doctoral faculty and other faculties are registered for Ph.D. courses. Faculties are always ready to deal with any issues regarding students. Faculty guides students regarding career and personal issues as well.

To aware students and society about various social issues, institute has NSS department. With the help of NSS unit, institute always trying to aware society about voting, HIV/AIDS, forest conservation etc. These social activities and awareness programs help to reform the student's academic as well as social togetherness.

The institute conducts various activities like Remedial and booster classes, seminar, guest lectures, social awareness, sport days, one day tour, workshops and many more. The institute has good infrastructure, well developed laboratories, enriched library with reading space.

With the advent of new information and cutting-edge tools, talented youth are motivated to take new challenges to face expanding and enlarging technical and management. The institute strives hard to inculcate moral and ethical values in the graduates to become responsible citizens.

In this technological era, institute has taken an initiative to make ICT-based classrooms, ICT-based Auditorium which helps for better understanding of students.

Concluding Remarks :

The institution always encourages student-centric learning and emphasizes inculcating moral values for the achievement of goals and realization of vision and mission.

The educational and holistic development of the students is prime importance for the Institute. A pollution-free environment, well-qualified, experienced, and devoted staff, well-equipped classrooms, and seminar hall in this remote area are the special features of the institute. Institute provides the essential physical infrastructure needed for effective teaching-learning for the academic growth of the institute.

The management always support students and faculties to give their best. Management also provide financial support to needy students.

various certificate courses and workshops were organized by institute to enhanced students technical skills and get self-employable.

The institute has formed healthy relations with society by arranging various awareness programs of their concern and sensitizing them about scientific and technical temper, suppression of social ills, environmental awareness, etc. The institute has signed official MoU's with various institutes in the vicinity.

We are very much keen to meet the Peer Team of NAAC during their forthcoming visit to our institute. Such occasion and interaction provide all of us, the management, faculty members, supporting staff, students, and other stakeholders an opportunity to enhance ourselves with their suggestions and recommendations. We excitedly look forward to welcoming the NAAC Peer Team and hopefully, they will appreciate our efforts.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website</p>																																								
2.1.2	<p><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>96</td> <td>91</td> <td>56</td> <td>103</td> <td>110</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>66</td> <td>57</td> <td>47</td> <td>75</td> <td>75</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>120</td> <td>120</td> <td>120</td> <td>120</td> <td>120</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>120</td> <td>120</td> <td>120</td> <td>120</td> <td>120</td> </tr> </tbody> </table> <p>Remark : As per clarification received from HEI, and Filled seats not to exceed the earmarked one. Any excess of admission made in reserved categories to be considered as General Merit, thus, DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	96	91	56	103	110	2021-22	2020-21	2019-20	2018-19	2017-18	66	57	47	75	75	2021-22	2020-21	2019-20	2018-19	2017-18	120	120	120	120	120	2021-22	2020-21	2019-20	2018-19	2017-18	120	120	120	120	120
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120	120	120	120	120																																					
2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of sanctioned posts year wise during the last five years Answer before DVV Verification:</p>																																								

2021-22	2020-21	2019-20	2018-19	2017-18
11	0	14	15	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	02	14	15	01

Remark : As per clarification received from HEI, this metric could not be zero for the AY 2017-18, 2020-21, thus according to the values in the Extended i.d. 2.2, DVV input is recommended.

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

2.6.3.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
52	62	27	47	28

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
52	62	27	47	31

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
56	66	28	59	56

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
56	66	28	59	62

Remark : As per clarification received from HEI, DVV input is recommended.

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
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1.1461	00	0.18730	0.69185	0.45468
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1.15	00	0.19	0.69	0.45

Remark : As per clarification received from HEI, DVV input is recommended.

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3.89271	1.82882	4.66835	5.98839	5.05781

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3.89	1.83	4.67	5.99	5.06

Remark : As per clarification received from HEI, DVV input is recommended.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
16	11	7	0	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
16	11	7	0	2

5.2.1.2 **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
52	62	27	47	28

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
52	62	27	47	31

Remark : As per clarification received from HEI, DVV input is recommended.

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: E. None of the above

Remark : As per clarification received from HEI, DVV input is recommended.

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations